

Healthcare IT and Biotechnology

2020 - 2021 COURSE SYLLABUS

A.R. Johnson Health Science & Engineering Magnet School

Teacher: Veronica Hickman

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Contact Number
706.823.6933

Course Description

This course provides students with an introduction to several healthcare careers and the safety procedures and interpersonal communication skills required for them. The course will enable students to receive initial exposure to healthcare science skills.

Units of Study

1. Employability Skills
2. Work Safety Practices/Infection Control
3. Health Informatics and Patient Privacy
4. Medical Office procedures
5. Biotechnology Research and Development
6. CTAE Leadership Development





“A MIND IS LIKE A PARACHUTE. IT DOESN'T WORK IF IT IS NOT OPEN.” – Frank Zappa

Attendance

In accordance to the A.R. Johnson Health Science and Engineering Magnet School

Consequences for Inappropriate Behavior

1 st Offense:	Verbal warning
2 nd Offense:	Parent Contact
3 rd Offense:	Office Referral

Make Up work

It is the student's responsibility to contact the teacher to obtain make-up work. All work must be made up within a period of five (5) school days. Failure to make up daily work within the five (5) day period will result in a grade of zero "0" for the respective assignments.

Grading Scale



FORMATIVE ASSESSMENTS (50%)
(UNIT TESTS)

CLASSROOM WORK AND QUIZZES (40%)
(DAILY PARTICIPATION)

HOMEWORK (10%)

Class Expectations



BE PREPARED

- Come to class on time. This means being in your seat at the start time, focused and ready to learn.
- Come to class with the necessary supplies.



BE RESPECTFUL

- Respect yourself and others.
- Respect our class time and our materials.



DO YOUR BEST

- Be responsible for your learning; work hard and do your best.
- Don't be afraid to ask for help.